



ONANOLE & DISTRICT REC CENTRE

Board Meeting
May 9, 2023, ODRC Hall

Attendee: Scott Stevenson, Rick Waterman, Ralph Clark, Josh Surovy, Brad Hall, Jen Workman, Jocelyne LC, Susan ?, Laurie Bachewich, Jason Potter, Les Campbell, Murray Blight.

Regrets: Dave Porter

	Description (2-3 Minutes each)	<i>Ini</i>	<i>2nd</i>	Decision
Call to Order	Pres Call to Order 7pm			
Adoption of Agenda				
Adoption of Meeting Minutes				
Ongoing Business	<ul style="list-style-type: none"> • Efficiency Lighting Program • ORDC approved for rebate (\$15,940/discount 6K)- The scope of work includes materials, fixtures, bulbs. Scheduling of work to not impede scheduled events. • Notify Ilsa any impact to Kitchen • Murray and Josh to assist scott and contractor. • Seek estimate for 3 rows of lighting in rink, and additional burned out lights, shorts, etc. 			
Reports				
<i>Minor Hockey</i>	<ul style="list-style-type: none"> • Invoice to be sent to Minor Hockey 			
<i>Minor Ball</i>	<ul style="list-style-type: none"> • Team Up to coordinate scheduling for Ball Field - Dave and Scott to hold the pen to schedule • Identify and coordinate events with Hall rental and event schedule 			

<p><i>Ball Diamond</i></p>	<ul style="list-style-type: none"> • Mower Needs Replacement Battery - estimate 68.00 dollars • J & T helped with Tire Maintenance • D&B provided comment and need for Swale along north side of diamond to protect from run off from rink roof. This will help protect diamond. Beatty will be engaged to see about work and timing for implementation in the Fall. 			
<p><i>Fitness Center</i></p>	<ol style="list-style-type: none"> 1. Fob system start-up on May 1. Programmed for access to accommodate early access. (5am-9pm) 2. Coordination of FOBs is managed by JLC directly. 3. Need to get Camera working 4. Membership numbers - 95 Members signed up. Seek to add Date of Birth on User Agreement. 5. Equipment order - Medicine ball and Weight Bar to be picked up from Winnipeg 6. Question about battery Back up for the FOB system.. System can work on back up for 45 Minutes. Consideration to purchase back and seek estimates for cost of 1 back up. 			
<p><i>Events/Social Occasions</i></p>	<p>Facility/Event Rental Update- Discussion regarding Performance Rental Rate. Proposal for sliding scale (300.00 to Percentage). Need to consider licensed and unlicensed events during peak, shoulder and winter seasons.</p>	<p>X</p>	<p>X</p>	<p>Carried</p>



ONANOLE & DISTRICT REC CENTRE

	Motion: Performance Rental Rate to \$300.00 + 15% of ticket sales/ 18% for online ticket sales.			
<i>Capital Campaign</i>	Capital Funding Update,			
<i>Pickleball</i>	- NA			
<i>Maintenance</i>	<ul style="list-style-type: none"> Key Boxes/Locks; Bob Reside and Blair have access codes. Codes will need to be changed more frequently and notification sent to Blair and Bob to ensure access to manage and maintain AED is not impeded. 			
	<ul style="list-style-type: none"> Discussion regarding Key Box and Slider. Need to coordinate keys, Entry and Egress points, Kitchen, Offices, Fridges, etc. Outside Lock - Slides fixed by TORMAX. CNE to fix 2 door locks, smash bar, and hardware. Motion: To have CNE to replace and install locks/ door hardware. ORDC to cover mileage and 1/2 day wages for install. Obtain quote from CNE for scope of work. 			Motion for CNE Quote: Carried - Brad to obtain quotes



ONANOLE & DISTRICT REC CENTRE

	<ul style="list-style-type: none"> • Quote from Collyer for Ice Stop/Breaks • D&B start up week after May long weekend. Rick set up landscaping fall of 2022. Annual service plan/scheduled for spring start up, mid season, and winterize system. Cost estimate is 675 annually, plus 125 mileage claims for a total of \$896.00 plus tax. Additional 10% discount for materials. • Murray to be point of contact with D&B with Heather. • RM indicated it is not mowing the landscaped features. Estimate for cost of Trimmer and Mower recommended. • Dave will connect with Cody to coordinate mowing of the grounds. • Gravel from run off affecting the walking paths. Note to bring up with RM to find solution. 			
<p><i>Committee (insert)</i></p>	<p>Committee Volunteers 2023/2024</p>			
<p>Financial Reports</p>	<ol style="list-style-type: none"> 1. Rental Rates - Discussed. 2. Compass Credit Union/ E-transfer; Issue with CCU notifications to clients regarding payment of gym fee's. Still showing Hanlon and not ORDC. Issue began when CCU changed systems. <ul style="list-style-type: none"> • April saw increase in account. CEBA 40K deadline is now December 31, 2023 • Hydro Increased from 1600 EPP to 2200 monthly. Catch up payment Made. 			<p>Carried</p>

	<ul style="list-style-type: none"> • Hat Auction Payment to be made - Payout • Rick to present/attach YE or YTD reports to meeting agenda. 			
Correspondence	<ul style="list-style-type: none"> • Murray Evans and Lei Sharratt - Letter regarding Performance Rates - see motion. • Porta-Potty for the outside was discussed. Use of indoor facilitates not always available. Use of Elk Privy or bringing in portables are options. Will need to be managed. Privy for ball is option and will need pump services. • Informal conversation regarding RM use of Hall for Free. Potter to follow up. Understanding there is no charge for RM to use the hall for elections, and sharing information. Clarification needed to accommodate public engagements when needed. • Murray to follow up with Bjornson regarding Zamboni/ball Storage room annex. 			
New Business				
<i>Service Recognition</i>	<ul style="list-style-type: none"> • Discuss recognition of service - Potter to coordinate collection and gift for Jody. these funds are not from any of the ORDC funds. 			
<i>Onanole Foundation</i>	<ul style="list-style-type: none"> • Discussion regarding endowment fund held with the Onanole Foundation. • Call Cal to schedule time to provide background. 10K was provided to endowment fund and would be good to have update. 			

<i>Enabling maintenance for AED/ Access</i>	<ul style="list-style-type: none"> • Discussion to accommodate access for AED maintenance • Notification to Blair and Bob of updated codes promptly. 			
<i>Staffing Vacancy</i>	<ol style="list-style-type: none"> 1. Address options for HR for special events/coordinator. 2. Review Job Description and Duties 3. Selection Committee to be formed - Laurie and Jen <ul style="list-style-type: none"> • Advertisement went out on social media. • Final two weeks being worked remotely by staff member. • ORDC received 2 applications. 			Jen and Laurie to invite to interview Friday.
<i>Emergency/ Setting up PTO for Emergencies</i>	<ul style="list-style-type: none"> • Onanole Fire Dept and RM will review how to set up PTO at Rec Center for emergency situations 			
<i>Hall Rental Rates</i>	<ul style="list-style-type: none"> • Rates for events, special performances and community rental up for discussion. • Preparation of response to be determined. 			
Meeting Summary	<ul style="list-style-type: none"> • Discussion on Performance Rates; Access to maintain AED; Locks and access to locks, Maintenance of doorways, Field and Ball Field, lighting rebate program and work, staffing, committee's and upcoming events. • Keep meeting shorter and succinct 			
Next Meeting	June 8, 7pm.			
Adjournment	930pm			